



Otjozondjupa Regional Council

Procurement Management unit

INVITATION FOR BID

The Otjozondjupa Regional Council is hereby invites bidders to submit bid for the service as per table below and in accordance with conditions and specifications in the bidding document for the following bid:

BID REFERENCE NUMBER	BID DESCRIPTION
NCS/ONB/ OTRCED-01/2022/2023	Pumping of septic tanks at Government Schools within Otjozondjupa region for the period of thirty six (36) months.

1. Conditions of the Bid:

- i) Bid is reserved for SME within Otjozondjupa Region, (Preference will be given to responsive bidders in close proximity to the schools to be pumped).

2. Documents availability:

The bidding documents are available electronically and prospective bidders are expected to request the document via email to edhamukoto@otjozondjuparc.gov.na or hisabella@otjozondjuparc.gov.na; after presenting proof of payment.

NB: Hard copies are obtainable from the Procurement Management Unit at Ground Floor, Block B; Corner of Industria and Henk Willems Streets.

3. Levy (N\$100.00) Payable:

Electronic Transfer to:

Standard Bank

Account Number : 041 608 925

Branch Code : 087373

Account name : **Otjozondjupa Settlement Revenue**

Reference : **Company name & Bid Ref No.**

4. Sealing and Marking of Quotations:

Bidding documents should be sealed in an envelope, clearly marked with the **Procurement Reference Number and description**, addressed to **The Secretary; Otjozondjupa Regional Council Procurement Committee; P.O. Box 1682; Otjiwarongo**; with the **Bidder's name and contact details at the back of the envelope**. Envelopes not marked as correctly will not be opened

5. Submission of Bids:

Bids should be registered then deposited in the Bid Box located at Otjozondjupa Regional Council's Head Quarters at Block B Ground Floor in the Regional Office Park Building, Corner of Henk Willems and Industria Streets, Otjiwarongo.

Bids send by post should reach Otjozondjupa Regional Council; by the same date and time at latest. Late bids will be rejected and returned to the bidder unopened. Bids received by e-mail or fax will not be considered.

Enquires must be directed to:

Mr. Malakia Nanyanga via email to mnyanga@yahoo.com

Closing date and time: 15th September 2022 at 10h00