



Omusati Regional Council

Republic of Namibia

Private Bag 523, OUTAPI Tel +264 65 251019 Fax +264 65 251078

Financial Year: 2021/2022: Annual Procurement Plan
Public Entity: Omusati Regional Council

Unit: Head Office, Constituency and Settlement Offices

1	2	3	4	5	6	7	8	9
Serial Number	Description (includes packages, lots if applicable)	Quantity	Category of procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value	Scheduled Date for invitation of Bids	Reason for deviating from the default method
1	Materials and Supplies	1	G	Yes	ONB	694 575.00	01-Apr-21	Not Applicable
2	Transport	1	G/NCS	Yes	ONB/DP	1 790 300.00	01-Apr-21	Section 36 (2) (a)
3	Utilities	1	G/NCS	Yes	EPE	6 479 225.00	01-Apr-21	Section 36 (2) (a)
4	Maintenance Expenses	1	NCS	Yes	RFQ	121 800.00	01-Apr-21	Section 32 (1) (b)
5	Property Rental and Related Charges	1	NCS	Yes	ONB	837 383.00	01-Apr-21	Not Applicable
6	Other Services and Expenses	1	NCS	Yes	ONB	3 456 752.00	01-Apr-21	Not Applicable
7	Membership Fees and Subscriptions: Domestic	1	NCS	Yes	DP	80 000.00	01-Apr-21	Section 36 (2) (a)
8	Individuals and Non-Profit Organisations	1	G/NCS	Yes	DP	16 000.00	01-Apr-21	Section 36 (2) (a)
9	Furniture and Office Equipment	1	G	Yes	ONB	133 500.00	01-Apr-21	Not Applicable
10	Operational Equipment, Machinery and Plants	1	NCS	Yes	DP	70 000.00	01-Apr-21	Section 36 (2) (a)
11	Rural Employment Scheme	1	G/NCS	Yes	RFQ	462 000.00	01-Apr-21	Section 32 (1) (a)
12	Regional Specific Action Plan (Food Security Projects)	1	G	Yes	RFQ	462 000.00	01-Apr-21	Section 32 (1) (a)
13	Construction of Ongongo Rural Development Centre	1	NCS	Yes	ONB	27 768 000.00	01-Apr-21	Not Applicable
14	Food/Cash for Work	1	NCS	Yes	RFQ	462 000.00	01-Apr-21	Section 32 (2)
15	World Food Day	1	NCS	Yes	IQ	10 000.00	01-Apr-21	Section 38 (1)
16	Micro Finance	1	G/NCS	Yes	RFQ	462 000.00	01-Apr-21	Section 32 (2)
17	Support Resources for Rural Poor Farmers	1	G	Yes	RFQ	462 000.00	01-Apr-21	Section 32 (3)
18	One Region One Initiative	1	W	Yes	ONB	3 650 000.00	01-Apr-21	Not Applicable
19	Rural Sanitation	1	W	Yes	ONB	1 154 000.00	01-Apr-21	Not Applicable
20	Electrification of Growth Points (Ogongo and Otamanzi Constituencies)	2	W	Yes	EPE	800 000.00	Jul-21	Section 34 (a)
21	Construction of Services Infrastructure in Onesi Settlement	3	W	Yes	ONB	6 000 000.00	Aug-21	Not Applicable
22	Construction of Services Infrastructure in Okalongo Settlement	3	W	Yes	ONB	4 000 000.00	Aug-21	Not Applicable
23	Construction of Services Infrastructure in Ogongo Settlement	1	W	Yes	ONB	3 000 000.00	Aug-21	Not Applicable
24	Maintenance of Gravel Roads in Settlement	1	W	Yes	ONB	735 000.00	Jun-21	Not Applicable
25	Constituency Development Projects (Ruacana, Otamanzi, Okahao, Tsandi, Onesi and Elim Constituency)	6	G/NCS	Yes	RFQ	744 699.00	Jun-21	Section 32 (3)
26	Fire Hydrant (Assessment by Consultant)	1	CS	Yes	ONB	500 000.00	Jul-21	Not Applicable
27	Construction of Storeroom at Ogongo Constituency Office	1	W	Yes	ONB	350 000.00	Aug-21	Not Applicable
28	Construction of Water Tower - Onesi & Okalongo Settlements	1	W	Yes	ONB	600 000.00	Sep-21	Not Applicable
29	Planning and Surveying of Okalongo Extension 3 and 4	1	CS	Yes	ONB	950 000.00	Jul-21	Not Applicable

EK Agaz: dk

Unit: Gender Equality, Poverty Eradication and Social Welfare

1	2	3	4	5	6	7	8	9
Serial Number	Description (includes packages, lots if applicable)	Quantity	Category of procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value	Scheduled Date for invitation of Bids	Reason for deviating from the default method
1	Procurement of Stationaries	2	G	Yes	ONB	40 000.00	01-Jun-21	Not Applicable
2	Procurement of Cleaning Materials	4	G	Yes	ONB	50 000.00	01-Nov-21	Not Applicable
3	Procurement of Computer Equipment	3	G	Yes	ONB	35 000.00	01-Jun-21	Not Applicable
4	Procurement of Protective Clothing	1	G	Yes	EPE	7 000.00	19-Oct-21	Section 34 (1) (a)
5	Miscellaneous -Transport	1	G/NCS	Yes	EPE	3 000.00	17-Aug-21	Section 34 (1) (g)
6	Utilities: Water/ Electricity Services	4	G/NCS	Yes	EPE	710 000.00	01-Jun-21	Section 34 (1) (g)
7	Post Office Box	1	NCS	Yes	EPE	1 000.00	19-Oct-21	Section 34 (1) (g)
8	Procurement of Materials for General maintenance	1	G	Yes	RFQ	26 000.00	01-Nov-21	Section 32 (1) (c)
9	Office Space Rental	4	NCS	Yes	DP	453 000.00	01-Jun-21	Section 36 (2) (a)
10	Procurement of Office Refreshments, National Events, P.A System & Promotional materials	2	G/NCS	Yes	ONB/IQ/RFQ/DP	273 000.00	01-Apr-21	Section 36 (2) (a), Section 32(1)C, Contract in Place
11	Wellness Programmes	1	NCS	Yes	IQ	10 000.00	01-Dec-21	Section 38 (1)
12	Commemoration of International Women's Day / 8 March	1	NCS	Yes	RFQ	17 000.00	14-Jan-21	Section 32(1)(a)
13	Procurement of promotional materials for GBV & Human Rights cluster activities (T-shirts, Caps, Posters)	1	G	Yes	IQ	25 000.00	01-Jun-21	Section 38 (1)
14	Procurement of materials for Income generating (IGAs) recommended for support	1	G/NCS	Yes	RFQ	115 000.00	21-Sep-21	Section 32 (1) (b)
15	Construction and Upgrading of Early Childhood Development (ECD) Centres	1	NCS	Yes	ONB	1 400 000.00	01-Apr-21	Not Applicable
16	Materials for CEC Maintenance	1	G	Yes	IQ	20 000.00	11-Oct-21	Section 38 (1)
17	Procurement and installation of the DSTV decoder set in the two guest houses	1	G/NCS	Yes	IQ	10 000.00	06-Oct-21	Section 38 (1)
18	Procurement of Cleaning Materials for CEC	2	G	Yes	ONB	20 000.00	11-Oct-21	Not Applicable
19	Procurement for Printing services	2	NCS	Yes	DP	3 000.00	10-May-21	Not Applicable
20	Procurement of materials for shelters and emergencies	4	G	Yes	ONB	8 000.00	10-May-21	Not Applicable



FK Agass' OK

Unit: Directorate of Water Supply and Sanitation Coordination

1	2	3	4	5	6	7	8	9
Serial Number	Description (includes packages, lots if applicable)	Quantity	Category of procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value	Scheduled Date for invitation of Bids	Reason for deviating from the default method
1	Protective Clothing	1	G	Yes	ONB	62 400.00	01-Apr-21	Not Applicable
2	Civil Materials	1	G	Yes	ONB	8 964 855.00	01-Apr-21	Not Applicable
3	Cleaning materials	1	G	Yes	ONB	109 198.00	01-Apr-21	Not Applicable
4	National Flags	1	G	Yes	EPE	5 100.00	01-Apr-21	Section 34(d)
5	Toners and Cartridges	1	G	Yes	ONB	131 000.00	01-Apr-21	Not Applicable
6	Private Bag Renewal	1	NCS	Yes	EPE	500.00	01-Sep-21	Section 34(d)
7	Mechanic Supplies	1	G	Yes	ONB/RFQ	7 819 658.00	01-Apr-21	Section 34(1)
8	Refill Gas Bottle Oxygen	1	NCS	Yes	DP	1 400.00	01-Apr-21	Section 36(2)(a)
9	Camping Equipment	1	G	Yes	ONB	137 307.00	01-Apr-21	Not Applicable
10	Operation Equipment	1	G	Yes	ONB	335 560.00	01-Apr-21	Not Applicable
11	Drilling of Boreholes	1	W	Yes	ONB	25 000 000.00	01-Apr-21	Not Applicable
12	Installation of Boreholes	1	W	Yes	ONB	32 000 000.00	01-Apr-21	Not Applicable
13	Rehabilitation of Boreholes	1	W	Yes	ONB	35 000 000.00	01-Apr-21	Not Applicable
14	Construct Small Pipeline Extensions (In House)	1	NCS	Yes	ONB	1 275 000.00	01-Apr-21	Not Applicable

Unit: Directorate of Education, Arts and Culture

1	2	3	4	5	6	7	8	9
Serial Number	Description (includes packages, lots if applicable)	Quantity	Category of procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value	Scheduled Date for invitation of Bids	Reason for deviating from the default method
1	Advertisement	1	NCS	Yes	EPE	830 000.00	01-Apr-21	Section (34)(a)
2	Stationaries	1	G	Yes	ONB	19 065 053.63	01-Apr-21	Not Applicable
3	Transport	1	GNCS	Yes	ONB	2 148 286.78	01-Apr-21	Not Applicable
4	Utilities	1	GNCS	Yes	ONB	34 088 181.44	01-Apr-21	Not Applicable
5	Maintenance-Community Hostel	1	NCS	Yes	EPE	525 474.18	01-Apr-21	Section (34)(d)
6	Maintenance Office Equipment	1	NCS	Yes	RFQ	512 637.00	01-Apr-21	Section (32)(c)
7	Rental of Premises	1	NCS	Yes	DP	4 370 000.00	01-Apr-21	Section (36)(d)
8	Hostel Catering	1	NCS	Yes	ONB	59 394 180.46	01-Apr-21	Not Applicable
9	Security Services	1	NCS	Yes	ONB	6 222 827.59	01-Apr-21	Not Applicable
10	UPE	1	NCS	Yes	EPE	13 738 800.00	01-Apr-21	Section (34)(d)
11	USE	1	NCS	Yes	EPE	8 094 000.00	01-Apr-21	Section (34)(d)
12	National School Feeding	1	G	Yes	ONB	11 124 533.86	01-Apr-21	Not Applicable
13	Trainings/Workshops	1	NCS	Yes	RFQ	385 700.00	01-Apr-21	Section (32)(c)
14	Community Hostel Subsidies	1	NCS	Yes	DP	4 069 230.00	01-Apr-21	Section (34)(d)
15	Furniture and Equipment	1	G	Yes	ONB	6 877 090.58	01-Apr-21	Not Applicable
16	Pumping of Septic Tank	1	NCS	Yes	ONB	2 000 000.00	01-Apr-21	Not Applicable
17	HR and Finance Software	1	NCS	Yes	DP	400 000.00	01-Apr-21	Section (36)(d)
18	Cleaning Materials	1	G	Yes	ONB	24 359 000.00	01-Apr-21	Not Applicable
19	Protective Clothing	1	G	Yes	ONB	4 378 000.00	01-Apr-21	Not Applicable
20	Construction of Classrooms	11	W	Yes	ONB	8 232 000.00	01-May-21	Not Applicable
21	Construction of Libraries	1	W	Yes	ONB	8 232 001.00	01-May-21	Not Applicable
22	Small Ablution Facilities	1	W	Yes	ONB	2 150 000.00	01-May-21	Not Applicable
23	Renovation of Classrooms	10	W	Yes	ONB	6 705 000.00	01-May-21	Not Applicable



BR Agosti

Unit: Maintenance and Inspection

1	2	3	4	5	6	7	8	9
Serial Number	Description (includes packages, lots if applicable)	Quantity	Category of procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value	Scheduled Date for invitation of Bids	Reason for deviating from the default method
1	Payment of staff members lunch claims and S&T allowance for official trips	1	NCS	Yes	DP	350 000.00	01-Apr-21	Section 36 (2) (a)
2	Materials and Supplies	1	G	Yes	ONB	1 220 000.00	01-Apr-21	Not Applicable
3	Transport	1	G/NCS	Yes	EPE	12 000 000.00	01-Apr-21	Section 34 (a)
4	Utilities	1	G/NCS	Yes	EPE	835 400.00	01-Apr-21	Section 34 (a)
5	Programming the Outapi Maintenance Regional Office motor gate with sensor	1	NCS	Yes	RFQ	70 000.00	01-Apr-21	Section 32 (1) (b)
6	Erecting of Carports and laying of Interlock at Okahao Sub Office	1	W	Yes	ONB	374 626.00	01-Apr-21	Not Applicable
7	Installation of Shelves at Okahao Sub Office Storeroom	1	W	Yes	RFQ	33 349.00	01-Apr-21	Section 32 (1) (c)
8	Cleaning of Oshikuku Sub Office Plot	1	NCS	Yes	IQ	5 000.00	01-Apr-21	Section 38 (1)
9	Construction of Storeroom at Outapi Maintenance Office	1	W	Yes	ONB	500 000.00	01-Apr-21	Not Applicable
10	Carry out routine Maintenance on Generator Sets, Sewer and Water Pumps, Incinerators, Autoclave machines, Mortuaries, Cold and Freezer rooms, Cooking Pots, Pans and Stove	145	NCS	Yes	ONB	250 000.00	01-Apr-21	Not Applicable
11	Training and capacity building for staff members Health and Wellness Program	61	NCS	Yes	RFQ	150 000.00	01-Apr-21	Section 32 (1) (b)
			NCS	Yes		20 000.00	01-Apr-21	Section 32 (1) (b)

Unit: Audio Visual and Media

1	2	3	4	5	6	7	8	9
Serial Number	Description (includes packages, lots if applicable)	Quantity	Category of procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value	Scheduled Date for invitation of Bids	Reason for deviating from the default method
1	Purchasing of Cleaning Materials	50	G	Yes	ONB	20 000.00	01-Apr-21	Not Applicable
2	Purchasing of PCs and Laptop	4	G	Yes	ONB	45 000.00	01-Apr-21	Not Applicable
3	Purchasing of Stationeries	50	G	Yes	ONB	10 000.00	01-Apr-21	Not Applicable
4	Purchasing of Promotional Materials and Uniforms	40	G	Yes	ONB	15 000.00	01-Apr-21	Not Applicable
5	Service of Fire Extinguisher	10	NCS	Yes	IQ	3 500.00	01-Apr-21	Section 38 (1)
6	Repair of Airconditions	8	W	Yes	ONB	30 000.00	01-Apr-21	Not Applicable
7	Purchasing of materials for the PA system	8	G	Yes	IQ	7 500.00	01-Apr-21	Section 38 (1)
8	Printing of the Omusati Regional Newsletter	500	NCS	Yes	RFQ	70 000.00	01-Apr-21	Section 32 (1) (b)
9	Payment of DSA for Staff Members conducting documentary, Field work and Training	10	NCS	Yes	DP	50 000.00	01-Apr-21	Section 36 (2) (a)

FR Agri'sh

Unit: Division Lands

1	2	3	4	5	6	7	8	9
Serial Number	Description (includes packages, lots if applicable)	Quantity	Category of procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value	Scheduled Date for invitation of Bids	Reason for deviating from the default method
1	Material and supply	1	G	Yes	ONB	75 000.00	01-Apr-21	Not Applicable
2	Transport (Kilometres)	1	NCS	Yes	DP	75 000.00	01-Apr-21	Section 36(2)(a)
3	Namibia Tourism Board	1	NCS	Yes	DP	100 000.00	01-Apr-21	Section 36(2)(a)
4	DSA	1	NCS	Yes	DP	70 000.00	01-Apr-21	Section 36(2)(a)

Ervin Kapfisi
Ervin Kapfisi
Secretary, Procurement Committee

2021/04/30
Date

Abisa Shamingwa
Abisa Shamingwa
Chairperson, Procurement Committee

30/04/2021
Date

Gerasius Kashindi
Gerasius Kashindi
Accounting Officer

OMUSATI REGIONAL COUNCIL
Private Bag 523, Outapi
2021-04-30
No. 2
Tel: 065-251019
Fax: 065-251078