



# Otjozondjupa Regional Council



Republic of Namibia

P.O. Box 1682  
Otjiwarongo  
Namibia

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## **NOTICE OF AWARD**

(In terms of Section 55(8) of Public Procurement Act No. 15 of 2015)  
Regulation 39(1)

All bidders having submitted the bids for the bid described below are herewith informed of the outcome of the bid.

**PROCUREMENT REFERENCE NO:**  
SC/RP/OTRC-02/2024/2025

**BID DESCRIPTION:**  
REQUEST FOR PROPOSAL FOR THE PROVISION OF CONSULTANCY SERVICES FOR THE CONSTRUCTION OF SERVICES INFRASTRUCTURE (SEWER REHABILITATION) IN OKAMATAPATI SETTLEMENT

DATE AWARDED	CONSULTANT / ENTITY AWARDED	AMOUNT (N\$)
24 January 2025	Helios Engineering Consultants CC	N\$107,941.30 (including VAT)

Attached hereto is the Executive Summary for information.

Yours sincerely,

Mr. Shikongo T. Alweendo  
ACCOUNTING OFFICER





# Otjozondjupa Regional Council



**Procurement Committee**  
(Established under section 25 of the Public Procurement Act, 2015)

## Procurement Reference No:

SC/RP/OTRC-02/2024/2025

### EXECUTIVE SUMMARY OF BID EVALUATION REPORT

REQUEST FOR PROPOSAL FOR THE PROVISION OF CONSULTANCY SERVICES FOR  
THE CONSTRUCTION OF SERVICES INFRASTRUCTURE (SEWER REHABILITATION) IN  
OKAMATAPATI SETTLEMENT

Procurement Committee  
Otjozondjupa Regional Council  
P.O. Box 1682  
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## **EXECUTIVE SUMMARY OF BID EVALUATION REPORT**

**PROJECT TITLE:** Request For Proposal For The Provision Of Consultancy Services For The Construction Of Services Infrastructure (Sewer Rehabilitation) In Okamatapati Settlement

**REFERENCE NUMBER OF PROCUREMENT:** SC/RP/OTRC-02/2024/2025

### **1. Scope of Contract:**

Otjondjupa Regional Council is seeking for an experienced Consultant to design, document and supervise the rehabilitation of the sewer line. The successful Consulting Company is expected to:

1. Design the sewer line for rehabilitation
2. Develop a bidding document to source contractors
3. Determine the estimated cost breakdown for the Rehabilitation of the sewer line at Okamatapati Settlement.
4. Provide technical inputs to the rehabilitation work.
5. Supervise the rehabilitation work.

### **2. Procurement method used:**

Request for Proposal

### **3. Date of Invitation of Bids**

28 November 2024

### **4. Closing date for submission of bids:**

20 December 2024 at 10h00

### **5. Date and place of opening of bids:**

20 December 2024 at Regional Council's Head Office in Otjiwarongo

### **6. Number of bids received by closing date:**

Seven (7)

**7. Compliance of the Bidders with the Eligibility Criteria stated in the Bidding Document and Evaluation Results**

Bidders Names	Heavy - K Consulting Engineers cc	Helios Engineering Consultants cc	Ingenium Consulting Engineers CC	Ekwafo Consulting Engineers	Evima Consulting Engineers & Project Managers	AIJ Consulting Engineers & Infrastructure Managers PTY (LTD)	Om'kumoh Consulting Engineers CC
<b>Compliance of Bidders</b> (Yes, means the bidder has complied. No, means bidder has not complied)	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Technical Evaluation (Max. 60%)</b>							
<b>Bidder's Technical Score (TS):</b> Only Bids that have passed with a minimum Technical Score of 30% and above shall have their prices evaluated.	41	47	50	47	47	46	49
<b>Financial Evaluation (Max. 40%)</b>							
<b>Bid Prices at Opening (N\$)</b>	758,826.33	107,941.30	244,582.00	143,405.00	297,056.50	193,912.43	334,820.00
<b>Lowest bid price (Fm)</b>	<b>107,941.30</b>						
<b>Bidder's Financial Score (FS):</b> FS = Fm/F x 40% Whereby, FS is the Financial Score, Fm is the lowest price, F is the price of the proposal under consideration.	5.689907993	40	17.65318789	30.10809944	14.53478379	22.26598883	12.90
<b>Sum of TS &amp; FS in %</b> TS + FS	<b>46.7</b>	<b>87.0</b>	<b>67.7</b>	<b>77.1</b>	<b>61.5</b>	<b>68.3</b>	<b>61.9</b>

**8. Best Evaluated Bid:** the most technically and financially compliant bidder scoring the highest percentage is Helios Engineering Consultants CC.

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**Mr. Shikongo Alweendo**  
**ACCOUNTING OFFICER**

